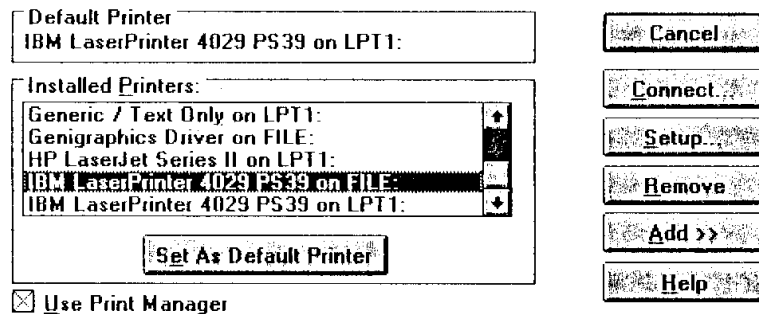


## Chapter 8. Printing

*Companion* generally follows the Windows conventions for printing. The following points should be considered however:

- **Separate Printer Fonts Definition.** Unlike many WYSIWYG (What You See Is What You Get) Window programs, *Companion* is a WYSIWYS and WYPIWYP (What You See Is What You See and What You Print Is What You Print) program. That is, we let you specify separate fonts for the screen and printer. This lets you print in 10 pt on the printer, while viewing (without squinting) Bible text at 22 pt on the screen. Review your printer fonts by selecting Printer Fonts on the Options menu before you print.
- **Default Windows Printer.** *Companion* uses the Windows Default Printer. Before you print, make sure you have a Windows Default Printer. It is set in Windows via the Printers icon within Windows' Control Panel. Double-click an Installed Printer to make it the Default Printer.



- **Printer Setup.** If desired, you can change settings for the Windows Default Printer using Printer Setup on the File menu. If this option is grayed, either the settings aren't available or you don't have a Default Printer set.

With the foregoing considerations taken care of, the rest of your printing is controlled by the Print dialog box.

## Print Dialog Box

Margins (tenths of an inch, 15 = 1.5 inches):

Left:  Right:

Top:  Bottom:

Paragraph Form

Show Strong's #

Use Interlinear Form

Select Commentaries to include w/ verses:

- Cmty-Personal
- Easton's Cmty
- Mt Henry Cmty
- Nave's Cmty
- People's NT Cmty
- Scofield Notes
- Smith's Cmty
- Topics Cmty

Range... John 1:1 to John 1:1

Print Only Color Verses

Expand Resource XRefs

SEARCH: Print Only References

SEARCH: Print Only Toggled Verses

Print... Cancel Help!

### Margins

The Margin fields let you control margins used on the page. The entry is in tenths of an inch. So, if you want a one inch margin, enter 10. If you wanted 1.5 inches, enter 15.

### Paragraph Form

Check Paragraph Form if you want to print Bible text (VIEW/ PEEK) in paragraph form. Uncheck it to separate verses. This is not available if you print COMMENTARY materials with the Bible text or if you select Use Interlinear Form below.

### Show Strong's #

Check Show Strong's # to embed Strong's numbers in <brackets> in our KJS or other compatible database. For the KJS, this option requires both the KJS and STR databases.

### Use Interlinear Form

Check Use Interlinear Form if you want to print using the Interlinear Bible Order entered on the Screen Format dialog box on the View menu. Do not use it if you want the default Bible version.

### Select Commentaries to Include w/ Verses

Select Commentaries to Include w/ Verses lets you print selected COMMENTARY Resources with Bible verses when you print from VIEW, SEARCH, or PEEK.

## Expand Resource XRefs

Expand Resource XRefs instructs *Companion* to expand any hypertext cross-references to include the entire text of the verse(s) in the default Bible version as they are printed.

## SEARCH: Print Only References

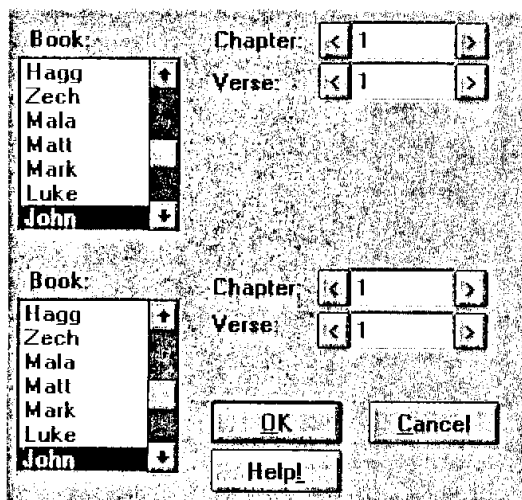
SEARCH: Print Only References lets you print only verse references, without the verse text. This is useful if you want a list of reference verses (from a SEARCH) without the accompanying text. If the box is checked, only the references will be printed.

## SEARCH: Print Only Toggled

SEARCH: Print Only Toggled only prints SEARCH verses toggled ON (\*). If checked, only toggled verses print. If not, all SEARCH verses print.

## Range...

When printing from VIEW, PEEK, or a COMMENTARY, you need to select a Range of verses. The default range is the current verse and is shown to the right of the Range button. Selecting the Range button brings up the Range dialog box:



Select a beginning and ending verse. Selecting OK or Cancel returns you to the Print dialog box.

**Note:** It does not matter if the first verse (going top to bottom) is greater than the bottom verse; they will be reversed before printing begins.

## Send Only Color Verses

Send Only Color Verses lets you only send verses that have been “Colorized” within the selected verse range. *Companion* sends only verses associated with the “pushed” color buttons if this item is selected.

## Print

Select the Print button when you are ready to print.

## Cancel

Select Cancel to return to your previous *Companion* client window.

## Printing Style

The first verse printed has a full verse reference (book: chapter verse). Any verses that follow consecutively are prefaced by only a new verse number. Any gap in printing (the next verse is not consecutive—this is only possible when printing SEARCH results) causes the next verse printed to be accompanied by its full reference.

If you use Interlinear Form, your selected Bible versions are interleaved. If COMMENTARY is printed, it begins on the line after the verse text.

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## Steps for Printing from VIEW or PEEK

1. Click the Print button or select Print on the File menu.
2. Choose your options from the Print dialog box.
3. Select your “From - To” verse range using the Range button on the Print dialog box. These verses then print.
4. If you wish to abort printing, press <Esc>. Printing ceases as soon as print buffers empty.

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## Steps for Printing from SEARCH

1. Click the Print button or select Print on the File menu.
2. Choose your options from the Print dialog box.
3. Your response to the Print dialog box controls whether *Companion* prints the entire reference list or only toggled (\*'d) ones. (References are toggled by pressing the <Space> bar. If an “\*” appears by the reference, it has been toggled ON.) If there are verses to print, printing begins.
4. If you wish to abort printing, press <Esc>. Printing ceases as soon as print buffers empty.

## Highlighted Search Words in the Printed Output

All search words are automatically **highlighted** in printed output if:

- You are printing from SEARCH or PEEK,  
and
  - You have selected a different font style (italics, bold, etc.) for the search words in Printer Fonts on the Options menu.
- 

## Steps for Printing from a Resource or NOTEPAD

1. Click the Print button or select Print on the File menu.
2. Choose your options from the Print dialog box.
3. Click the Print... button.